

# UUCL Building Use Fee Schedule

	<i>Sanctuary</i>	<i>Clara Barton</i>	<i>RE Rooms</i>	<i>Kitchen</i>
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## Member\*\*

UUCL- Related            NO CHARGE

Member Sponsored Non-Profit OR Personal Event

One time	\$50 first 3 hrs*	\$25 first 3 hrs*	\$15 first 3 hrs*	\$50 first 3 hrs*
Recurring	\$30 first 3 hrs*	\$15 first 3 hrs*	\$10 first 3 hrs*	\$30 first 3 hrs*

## Third Party Group

### ONE TIME EVENT

Not charging a fee    \$100 first 3 hrs\*    \$50 first 3 hrs\*    \$30 first 3 hrs\*    \$100 first 3 hrs\*

Charging a fee            15% of gross for first 3 hrs; 10% for more than 3 hours but less than 10 hours

RECURRING            NEGOTIABLE with the Board

Notes: \*The charges are for the original 3 hours or any part thereof. Any additional time spent will be charged at the same hourly rate in 1 hour units (rounded up to the closest dollar). For example, if a Member is using the Sanctuary for a one-time personal event for 4 hours, the charge would be \$67 (\$50 divided by 3 = \$16.66 per hr). \*\*The above fees for Members and Member Sponsored Non-Profits are for entities not charging a fee. If a fee is to be charged, the rate will be determined by the Board. The UUCL member who requests use of the facilities shall be designed as the sponsor and must be present during the event.

## NON-MEMBER Weddings-Sanctuary

10 or fewer participants/guests	\$150
11 or more participants/guests	each additional guest \$15
Use of KITCHEN	\$100 additional fee

The fees for weddings are payable as follows: 50% at the time the reservation is made with balance 20 days before the event. Cancellation of reserved usage must be made at least 7 days prior to the event or a 25% cancellation fee will be withheld from the deposit.

## AUDIO/VISUAL EQUIPMENT AND PIANO

Use of the piano and audio/visual equipment is by special permission only. The following fees would apply:

Audio/visual crew to operate equipment - \$25 per hour or any part thereof  
 Piano - Only by Special Arrangement - \$50 fee